

Call for Session Proposals!

2012 FLAME Conference

March 8 and 9, 2012 in Portland, Maine

The Foreign Language Association of Maine (FLAME), in collaboration with the Maine Department of Education, invites language teachers and other interested educators to submit proposals for 60- or 90-minute workshop sessions on topics of modern and classical language interest to be held in March 2012 at the Holiday Inn by the Bay in Portland, Maine.

Why Become a Presenter?

- It's a great opportunity to share with colleagues!
- It looks good on your curriculum vitae!
- You don't have to pay the conference fee!
- You get a nifty ribbon!

And remember, you don't have to present alone! Swap shops and panel discussions are also desired, as are sessions conducted in the target languages. But if we can't convince you to become a presenter, please encourage colleagues whom you would recommend as workshop presenters to submit a proposal.

To be considered, proposals must be received by **December 15, 2011**. Email completed forms to: Ingrid Merrill at ingrid.merrill@web.de

2012 FLAME Conference Session Proposal

Title of Session: _____

1. Session to be conducted in: (circle one)

English French German Latin Spanish Other _____

2. Intended teacher audience: (circle one)

ESL Classics French German Spanish General Audience

3. Intended program thrust: (circle one)

Elementary Middle/Jr.High High School University General Audience

4. Desired session length: (circle one)

60 minutes 90 minutes either length

5. Does your session require any special attention from the FLAME Conference Committee, such as room size, room arrangement, or equipment?

_____ Yes _____ No

6. A/V Needs (circle all that apply) Please note that the Holiday Inn provides wireless Internet. However, please have a back-up plan.

- TV/VCR TV/DVD LCD Projector+Screen (bringing own laptop)
- Overhead Projector+Screen Flip Chart (no markers provided)

LCD projectors and screens will be provided for all sessions if needed. Presenters are encouraged to bring other necessary equipment (laptop, CD player, etc.).

Please indicate other needs (please be specific).

7. Session Description: In the space below, please type a brief description of your proposed session. If accepted, this description will be printed in the 2012 FLAME Conference Program.

Presenter Information: Include all presenters for the proposed workshop. Use a separate sheet for additional presenters and include all required information.

Presenter # 1

Name _____

Home Phone _____

Name of School/Business (this will appear in the conference program)

School/Business Address _____

E-MAIL: (you will receive all correspondence by email) _____

City _____ State _____ Zip _____

School/Business Phone _____

Presenter # 2

Name _____

Home Phone _____

Name of School/Business (this will appear in the conference program)

School/Business Address _____

E-MAIL: (you will receive all correspondence by email) _____

City _____ State _____ Zip _____

School/Business Phone _____

NOTE: In addition, the FLAME Conference registration for Friday, March 9, 2012 will be waived for up to two presenters per session. If attending the dinner and keynote on the evening of March 8, 2012, presenters must pay the appropriate fee. Presenters who are currently teaching in Maine are required to be current members of FLAME. The membership requirement is waived only for presenters coming from other states. FLAME does not pay an honorarium, provide funds for a substitute teacher, or provide reimbursement for travel and printing expenses.

***Please note that you should plan and bring materials for an audience of 50. If printing of materials is a hardship for you, please contact Ingrid Merrill, and help can be provided. It is very frustrating for workshop participants if there are not enough handouts available.