

University of Maine Catering Services is creating something wonderful for your organization. In an effort to accommodate the limited budgets of student organizations and University departments, Black Bear Catering Services has developed this "Simple Solutions" Catering Guide to meet your needs. In order to effectively do this, we ask that the following policies and procedures be adhered to in exchange for the discounted pricing. Remember that advanced planning increases your options and our flexibility.

1. HERE'S THE DEAL:

The discounted pricing reflects a limited menu, paper service and the fact that Black Bear Catering does not provide delivery, service during the event, or clean up after any event. These tasks are the responsibility of the sponsoring organization.

2. WE NEED A WEEK'S NOTICE:

All orders are to be placed one week before the event. The final guarantee is to be submitted to the Catering Office no later than 3 business days preceding the event. Please call 207.581.4718.

3. BILLING:

All orders must be billed to a Student Organization account or University Departmental account. Student Organizations may not book events through the discounted guide and pay cash or bill to an individual without advance authorization.

4. WHERE TO GET THE FOOD:

All food and beverage is to be picked up at the Marketplace in the Memorial Union. The Marketplace will be open 7am to 9pm Monday thru Friday, and 10am to 9pm on Saturday and Sunday during the academic year.

5. CLEAN UP YOUR MESS:

Each organization is responsible for the cleanup of the area in which your event is held. Events not cleaned up in public areas of the University will result in a clean up fee charged back to the group.

6. PICK-UP TIMES:

Please adhere to your scheduled pick-up time. Black Bear Catering will not be responsible for food quality after 1/2 hour past pick-up time.

7. CANCELLATION POLICY:

Any cancellations should be made at least 3 business days prior to the event. Any costs incurred due to cancellation after the deadline will be passed on to the Student Organization or Department.

8. MINIMUMS:

Items are sold by the individual minimums listed.

9. TABLE COVERS:

Table covers are available for 6' tables at \$2.75 each. They are available in Hunter Green, Ivory, Red, Royal Purple, Royal Blue, White, Pink, Tangerine, and Light Peach. Colors subject to availability.

10. PLEASE NOTE:

Discounted selling prices are subject to change without notice.



SIMPLE SOLUTIONS

Full Catering Services are also available. For more information call 207.581.4718.

BEVERAGES

Includes cups, ice and appropriate condiments
(NOTE: one gallon serves 15 guests)

- Coffee.....\$9.00/Gallon
- Starbucks Coffee.....\$12.00/Gallon
- Hot Chocolate.....\$9.00/Gallon
- Fruit Punch.....\$9.00/Gallon
- Iced Tea.....\$9.00/Gallon
- Lemonade.....\$9.00/Gallon
- 12 oz. Coke Product....\$1.25/Each
(Coke, Diet Coke, Sprite, Diet Sprite, Orange & Root Beer)
- Minute Maid Juice.....\$1.50/Each
(Apple, Cranberry Apple Raspberry or Orange)
- 24 oz. Bottled Water.....\$1.50/Each



BAKERY

- Assorted Donuts.....\$8.00/Dozen
- Jumbo Muffins.....\$10.00/Dozen
(Blueberry, Cranberry, Banana or Cinnamon)
- Oversized Bagels.....\$15.00/Dozen
(Served with Cream Cheese.)
- Gourmet Cookies.....\$9.00/Dozen
(M&M, Oatmeal Raisin or Chocolate Chunk)
- Chocolate Brownies.\$12.00/Dozen



SNACKS

Designed to serve 10 to 12 guests.

- Party Mix.....\$3.85/lb.
- Pretzels.....\$6.00/lb.
- Potato Chips.....\$6.00/lb.
- Tortilla Chips.....\$8.00/lb.
- Onion Dip.....\$4.00/pt.
- Ranch Dip.....\$2.50/pt.
- Salsa.....\$3.50/pt.
- Mixed Nuts (2.5 lb.).....\$15.00



SALADS

Breadsticks or rolls and appropriate paper products included.

- Fresh Entrée Salads.....\$75.00/per order*

(*Single order = 10 of a kind. Choose from Grilled hicken Caesar Salad, Smoked Salmon Caesar, Grilled hrimp Caesar, Grilled Marinated Vegetable Caesar, Warm lmond Chicken Salad or Orange Cumin Beef Salad)

PARTY PICK UPS

Each Party Pick Up Platter is designed to serve 25 guests. Appropriate paper products are included.

- Cheese & Crackers.....\$32.50
- Fresh Fruit Tray.....\$32.50
- Fresh Vegetable Tray....\$28.40
- Finger Rolls.....\$35.00
(Ham Salad, Egg Salad, Chicken Salad or Tuna Salad)
- Three Foot Sub.....\$60.00
- Gourmet Wraps.....\$57.50/order
(Single order = 10 of a kind. Choose from Chicken Caesar, Grilled Vegetable, Smoked Turkey & Red Peppers, Turkey Club, Roast Beef & Caramelized Onions, Ham & Swiss or Hummus & Roasted Red Peppers)



DECORATED CAKES

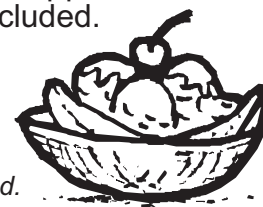
Cakes available in white, yellow, chocolate, marble or lemon. Please specify any requests for decorations.

- 10" Round.....\$12.00
- 1/2 Sheet (serves 30).....\$22.50
- Full Sheet (serves 60).....\$39.00
- Birthday Candles (12).....\$1.00
- Birthday Balloons (6).....\$6.00
- Birthday Banner.....\$1.00
- Party Pack for 5.....\$8.95
(Hats, Horns, Confetti & Party Throws)

ICE CREAM SOCIAL

Designed to serve 25 to 40 guests.

- Three Gallons Vanilla Ice Cream with Chocolate, Caramel and Strawberry Toppings, Chopped Nuts, Disposable Bowls, Scoop, Spoons, Whipped Cream and Napkins included.
\$60.00



FAX US YOUR ORDER!
Fax: 207-581-4713

Name of Organization _____ University Account # _____

Contact Person _____ Telephone # _____ Fax # _____

Date of Function ____ / ____ / ____ Day of Week _____ Pick Up Time _____

Location of Event _____

Desired Menu Items (*Please list items and quantities*)

FOR OFFICE USE ONLY:

Date & Time Received _____ Order Confirmed _____ CM _____



UNIVERSITY OF MAINE
Catering Services
Orono, ME 04469

SIMPLE SOLUTIONS

Easy...Fun...Convenient!

UNIVERSITY OF MAINE
CATERING SERVICES