

UNIVERSITY OF MAINE
HUMAN RESOURCES/PAYROLL
REQUEST FOR ADDRESS CHANGE

Address changes can also be done online through MaineStreet Self Service

Name: _____ Monthly Bi-Weekly

MaineStreet ID #

or

last four digits

Social Security #: _____

New Address: _____

City, State & Zip: _____

Phone #: () _____ - _____

Employee Signature: _____

Date: _____

Please return completed form to:

Payroll Office, 120/124 Corbett Hall

*This will **ONLY** change your address for UMS Payroll, Anthem and CIGNA.*

Other entities require separate notice from the employee.