

Name _____ Project _____ Year _____

UMCE's Maine 4-H Project Record
4-H Awards Selection
Project Record Score Card
Based on the Danish System of Judging

Important to consider:

- Record completed by 4-H'er (unless restrictions apply) (means if member has a disability and needs an adult to write for him/her that a note needs to be attached to the record)
- Completeness of Record (fill in all sections)
- Attention to Detail (use correct format for dates, addresses and gives complete information)
- Neatness/Legibility (helps the judge read and understand the project)

Explanation of scoring scale

(4) means that the project record met and exceeded the criteria (for example: a member writes more than a sentence about what he or she learn about the project and is not a generic sentence like : I like cooking cookies.)

(3) means that the criteria is met with satisfaction (means that a good explain is given, all parts of the requested info is stated, correct format for dates and addresses

(2) means that the project record barely meets the criteria (gives minimum information: under financial for example: Supplies purchase written cookie ingredients cost \$4.5 – there are no details)

(1) means that the project record did not meet the criteria (does not put correct info or in incomplete

After using the rubric last year for the first time, judges wrote down how they scored so scoring would all be consistent. With the input of several leaders at a training, the following guidelines were created for the judges to use in scoring this year. We want you to have access to the rubric and the point system requirements so that you can self score your own and to see where you can make improvements on your record before passing it in to be judged. As in any judging or scoring, the judge has the final say. If you have questions about your scorecard, talk to your leader and if you feel you need more information or question a score feel free to call a Project Record committee member listed in your Leaders Directory.

(Please realize that if the space or line is blank it will receive zero points SO if something is Not applicable to your project but N/A in the space or line. Realize if you but N/A on financial expenses section for example for a cooking project, the judge would mark a zero because there is a cost of some kind to someone, either yourself, parents, club, or leader or a donation.)

Criteria	Score	Suggestions for improvement/Comments
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A. Information Page (Page 1)		
1. Name of Project	Use the name on University sign up sheet	4 pts complete name of project 3 pts if just part of title 2 pts if incorrect but synonym like Equine for Horse/Pony 1 pt if incorrect but attempted
2. Name		4 pts for first and last name 2 pts for either first or last name
3. Date of Birth		4 pts date written correct (January 1,2007) needs correct punctuation for 4 3 pts for 1-1-07 2 pts for just January 1 1 pt for Jan
4. Years in 4-H		4 pts if written 0 pts if blank
5. Address (full mailing address, zip code and phone)		4 pts both lines used and zip & phone lines used (address written as you would on an envelope to mail) 3 pts. One line used but has definite space between street info, town Zip and phone lines 2 pts all written together on one line
6. County of Club Work		4 pts Hancock County 3 pts Hancock
7. Check whether club, group, independent		4 pts if checked / 0 if blank
8. Name of Club, Group or Indep. Advisor		4 pts Complete name given 2 pts if just part of the name
9. Date project was started		See Date of Birth
10. Years in Project		4 pts if written completely i.e.: Four years 3 pts if written: 4
11. Purpose for doing project	Complete sentences	4 pts: well explain reason for doing project 3 pts: good explanation in sentence form 2 pts: short sentence (I like horses) 1 pt: one word
12. Unexpected things learned		4 pts: well explained unexpected learning 3 pts: good explanation in sentence form 2 pts: short sentence (I like horses) 1 pt: one word
SUM OF SCORES "A"		

Criteria	Score	Suggestions for improvement/Comments
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B. Project Goals (Page 2)		
1. Project Goals		4 pts clearly states two goals with life skills in complete sentences with detail 3 pts clearly states two goals with life skills complete sentences 2 pts states two goals with life skills short sentence. 1 pt states two goal but life skills not included.
2. Learning Plan		4 pts clearly states more than two things planned to meet goal 3 pts clearly states two things planned to meet goal. 2 pts states one thing planned to meet goal 1 pt writes something but it is not suitable for goal
3. Results		4 pts clearly states more than two things learned 3 pts clearly states two things learned 2 pts states one thing learned 1 pt unclear or not related to goal
4. Name at Bottom of Page		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "B"		

The project record gives examples of how to include the goal and life skill in sentence form. Have your leader or an adult check your written goals and plan to make sure they are complete.

C. Financial Record (Page 3)

1. Expenses

a. Dates		<p>4 pts if complete date (Jan. 30, 2006 or 1/30/2006 or 1-30-06 or on livestock records can write January 2006 for a total sum for the month like grain, shaving, hay, board, etc.) 2 pts if minimal (Jan. 06) if it is the date of purchase 1 pt if unreadable but made an attempt</p>
b. Items <u>purchased or provided</u>		<p>4 pts if all items are listed 3 pts most of items are listed 2 pts two items are listed 1 pt one item or everything lumped together (Judges should be familiar with items needed to do the project so that they can know if listed items are reasonable.)</p>
c. Cost or value		<p>4 pts costs or value of item provided are listed for each item given in (b) (if there is no cost or value–write N/A which means ‘not applicable’ or 0) 3 pts costs are given for most of the items 2 pts costs given for two items 1 pt one items cost (0 pt for anything blank)</p>
d. Total expenses		<p>4 pts – total adds up correctly all items given (even if the project had no costs and things were provided or it should have a ‘0’ in the space. 3 pts – total adds up correctly for most items given 2 pts – total for incorrect sum or if just several items 1 pt – total for one item</p>

2. Income

a. Dates		<p>4 pts if complete date (Jan. 30, 2006) 3 pts if partial date (Jan. 2006) 2 pts if minimal (Jan) 1 pt if unreadable</p>
b. Items sold or not (All projects have a value – you may decide to keep it but a money amount of it’s value needs to be recorded		<p>4 pts list of items created to sold or not (all items) 3 pts list of items created to sold or not (most) 2 pts list of items created to sell or not (several) 1 pt one item unless a item that takes a lot of time (that is where it is judges discretion)</p>
c. Value		<p>4 pt reasonable amounts given for all 3 pt reasonable amounts given for most 2 pts several values given 1 pt one on item and one value</p>
d. Total Income		<p>4 pts – total adds up correctly all items given 3 pts – total adds up correctly for most items given 2 pts – total for incorrect sum or if just several items given</p>

		1 pt – total for one item
3. <i>Name at Bottom of Page</i>		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "C"		
		The Financial Record section is where most members lose points on for not putting down all the items needed to make a project. For example: knitting a pair of slippers a person will down just the item ‘yarn’ but not pattern, needles or crochet hook, scissors, darning needle which are needed to complete the project and may have been provided but it was not recorded. A score of 1 would be given for just the one item. If the project used finger knitting than it should be stated.

D. Time Management & Production (Page 4)

(remember meetings)

1. Summary

a. Dates		4 pts if complete date (Jan. 30, 2006) 3 pts if partial date (Jan. 2006) 2 pts if minimal (Jan) 1 pt if unreadable
b. Things done listed		4 pts exceptional amount of activities 3 pts several activities a month listed 2 pts once a month 1 pts less than once a month
c. Time spent documented		4 pts exceptional amount of time given 3 pts several hours per month (3 average) 2 pts an hour or two a month 1 pt less than an hour a month
d. Production or progress noted		4 pts noted progress or production on almost all. 3 pts noted on obvious (fair ribbons & several others) 2 pts noted just obvious (fair ribbons) 1 pt just one given
e. Total time tallied		4 pts time tallied correctly and amounts to <u>more</u> than six months 3 pts time tallied correctly and amounts to 4 -6 months 2 pts time tallied correctly and amounts to less than for months 1 pt error in work. (double check work)
2. <i>Name at Bottom of Page</i>		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "D"		

<i>E. Special Activities (Page 5) (i.e. sell steer tickets, food booth, attend fair, Cloverfest, Jamboree, horse camp, Pumpkin Daze, Ethnic Festival, Government Days etc.)</i>		
1. Activity, event or award listed		4 pts attended numerous activities attended (4+) and awards written 3 pts 2-3 activities attended/awards if received 2 pts one activity 1 pt activities listed are not 4H related
2. Date noted		4 pts if complete date (Jan. 30, 2006) 3 pts if partial date (Jan. 2006) 2 pts if minimal (Jan) 1 pt if unreadable
SUM OF SCORES "E"		

<i>F. Citizenship, Community Service, Leadership (Page 5)</i>		
1. Activity listed		4 pts – Completes numerous activities and gives details of the project and which it relates to Citizenship, community Service or Leadership 3 pts Completes several and tells about them. 2 pts States activity but does not explain 1 pt list
2. Date noted		4 pts if complete date (Jan. 30, 2006) 3 pts if partial date (Jan. 2006) 2 pts if minimal (Jan) 1 pt if unreadable
4. Name at Bottom of Page		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "F"		

<i>G. What This Project Meant To Me (Page 6)</i>		
1. Description		4 pts includes reasons, challenges, why and more than three sentences 3 pts two to threes sentences with reasons, challenges and why 2 pts two to three sentences but not necessarily describing topic 1 pt off topic
2. Name at Bottom of Page		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "G"		

H. Life Skills Accomplishment Form (Page 7)		
1. 4-H Life Skills completed		4 pts all sections filled out completely 3 pts the required one or more filled out 2 pts 1 pt wrong skill given for heading
2. What I Learned		4 pts all sections filled out completely 3 pts the required one or more filled out with complete sentences with correct skill 2 pts incomplete sentences 1 pt wrong skill written about
3. Name, Project Title, Age, Years in Project		4 pts all parts written 3 pts 3 parts written 2 pts 2 parts written 1 pt only one part written
SUM OF SCORES "H"		

I. Life Skills Used (Page 8) If you want 4 pts fill out each section!		
1. Shaded in Life Skills wheel (at least one life skill for each head, heart, hands and health learned and used in 4-H.)		4 pts 2 skills per each of the 4 H's & one in each sub category(giving, working, etc 3 pts skills written on pg 7 fill out 2 pts 1 pt one filled in
2. Name at Bottom of Page		4 pts for first and last name 2 pts for either first or last name
SUM OF SCORES "I"		

Total Scores	
A. Information Page	
B. Project Goals	
C. Financial Record	
D. Time Management & Production	
E. Special Activities	
F. Citizenship, Community Service, Leadership	
G. What This Project Meant to Me	
H. Life Skills Accomplishment Form	
I. Life Skills Used	
TOTAL SCORE	

Additional Records included		

Recommendation

Name _____ Project _____ Year _____

Ribbon _____ Blue _____ Red _____ White _____

Medal _____ Category _____

Scoring system – 172 possible points in the nine categories

160 – 172 points – medal

150 – 159 points – 1st place ribbon (blue)

140 – 149 points – 2nd place ribbon (red)

120 – 139 points – 3rd place ribbon (white)

less than 120 points - participant ribbon (green)